



**NATO
SECURITY FORCE ASSISTANCE
CENTRE OF EXCELLENCE**

Address: Via della Stazione di Cesano 423, 00123 ROMA;
Certified e-mail: nsfacoce@postacert.difesa.it



Ref No.: SNSFACOE-ETB-34-2024

Date: 15th of July 2024

TO: See distribution List in Annex "A"

SUBJECT: **Seminar for Institutional Advisors on Stabilization and Reconstruction (S&R), Security Sector Reform (SSR), Security Force Assistance (SFA) and Stability Policing (SP) 2024 - Invitation Letter.**

Reference: SNSFACOE-ETB-16-2024 – "NATO Security Force Assistance Centre of Excellence (NATO SFA COE) 2024 Training offer – second update & reminder" dated 30th of April 2024.

1. It is my great pleasure to invite you to the "Seminar for Institutional Advisors on S&R, SSR, SFA and SP" that will be hosted by the NATO Security Force Assistance Centre of Excellence (NATO SFA COE), from 15th to 17th of October 2024, at the Italian Army Infantry School in Rome, Italy.
2. This seminar was developed jointly, at the ITA Joint Defence Staff request, by the NATO Stability Policing (SP) COE and NATO SFA COE. It satisfies the gap in PDT for personnel selected to be deployed as Institutional Advisors in the domain of SP or SFA, identified by the Italian Joint Defence Staff, with the aim to provide such personnel with the knowledge and skills to advise counterparts in local Law Enforcement Agencies/Security Force Institution within building partners capacity activities. Following a self-study on-line learning introduction, the seminar is composed of modules including interactive lectures, case studies and guided discussions.

Matteo LUCIANI
Colonel (ITA A)
SFA COE Director

ANNEXES:

- A. Distribution list
- B. Seminar flyer
- C. Information details

POC:
LTC (OF-4 ITA A)
Luigi MARZULLO
e-mail: educationchief@nsfacoce.org
Office phone: +3906469163501

POC ADMIN:
CWO (OR-9 ITA A)
Alberto NASTA
e-mail: trainingsa@nsfacoce.org
Office phone: +3906469163572

DISTRIBUTION LIST

External:

Action:

- List NFS (NATO Force Structure)
- List NETFs (NATO Education and Training Facilities)
- List COEs (NATO Centre of Excellences)
- List PTECs (Partnership Training and Education Centres)
- List NATO SFA COE Sponsoring Nation Representatives
- UNITED NATIONS REGISTRY
- UNITED NATIONS – OFFICE OF RULE OF LAW AND SECURITY INSTITUTIONS (OROLSI) – DDR OFFICE
- NATO HQ
- NATO HQ SARAJEVO
- SHAPE PARTNERSHIP DIRECTORATE
- SHAPE REGISTRY
- NATO DEFENCE INSTITUTION CAPACITY BUILDING DIRECTORATE (DICB) – Building Integrity
- NATO STRATEGIC DIRECTION SOUTH HUB
- HQ SACT
- HQ SACT JOINT FORCE DEVELOPMENT (JFD)
- NATO INTELLIGENCE FUSION CENTRE (NIFC)
- HQ JFCBS
- HQ JFCNP
- NATO DEEP
- MC2PS RA (SHAPE PD)
- MC2PS DH
- FINCENT
- FINNISH DEFENCE COMMAND
- FINNISH NATIONAL DEFENCE UNIVERSITY
- FINNISH ARMY COMMAND
- EUROPEAN UNION EXTERNAL ACTION SERVICE (please, pass to all EU members)
- EUROPEAN SECURITY AND DEFENCE COLLEGE
- EUROCORPS
- EUROPEAN COE FOR CIVILIAN CRISIS MANAGEMENT
- SEEBRIG
- DCAF-ISSAT
- GENEVA CENTRE FOR SECURITY POLICY
- US DEPARTMENT OF DEFENSE – MINERVA AF-NU FMT RESEARCH TEAM DELEGATION
- US ARMY 353 REGIMENT - 3rd BATTALION
- US ARMY SFA-B TRADOC CAPABILITY MANAGER (TCM)
- US ARMY V CORPS
- US INSTITUTE OF PEACE
- US ARMY MCCoE – SECURITY FORCE ASSISTANCE PROPONENT

- JOINT CENTER FOR INTERNATIONAL SFA (JCISFA)
- HQ USAF/A3TMQ AIR ADVISING AND EXPEDITIONARY READINESS BRANCH
- US SFA-C
- US 3rd SFA BRIGADE
- US 4th SFA BRIGADE – 5th BATTALION
- ITA DEFENCE GENERAL STAFF
- ITA JOINT OPERATIONS HQ
- ITA ARMY INFANTRY SCHOOL – SFA SECTION
- ITA ARMY MULTINATIONAL DIVISION SOUTH – SFA
- ITA ARMY POST CONFLICT OPERATIONS STUDY CENTRE
- ITA ARMY FIRES & TARGETING AND INFO OPS CENTER
- ITA NMR BRUXELLES (please pass to all NATO NMRs)
- CENTRE FOR DEFENSE HIGHER STUDIES (CASD)
- HQ1GNC
- OUTREACH GROUP - UK 77th BRIGADE
- UK ARMY SPECIAL OPERATIONS BRIGADE
- UK SECURITY FORCE ASSISTANCE BATTALION
- CENTRE TERRE POUR LE PARTENARIAT MILITAIRE OPÉRATIONNEL
- MULTINATIONAL CIMIC-GROUP (MNCG)
- AFRICAN UNION
- ACADEMIE CANADIENNE DE LA DEFENSE CENTRE D'EXCELLENCE "DALLAIRE" POUR LA PAIX ET LA SÉCURITÉ
- WAR STUDIES UNIVERSITY/ACADEMIC CENTER FOR CYBERSECURITY POLICY
- COLLÈGE DE DÉFENSE DU G5 SAHEL
- YOUTH ATLANTIC TREATY ASSOCIATION (YATA)
- HUNGARIAN DEFENCE FORCES – PEACE SUPPORT TRAINING CENTER
- SECURITY AND FREEDOM FOR EUROPE (SAFE)
- NATO-GEORGIAN JOINT TRAINING AND EVALUATION CENTER (JTEC)
- NETHERLANDS DEFENCE ATTACHE' TO ITALY
- POLAND DEFENCE ATTACHE' TO ITALY
- FRANCE JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please, pass to French Col)
- HUNGARY JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please, pass to Hungarian Col)
- US TRADOC LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please, pass to US Col)
- UK JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please, pass to UK Col)
- UK DEFENCE ATTACHE' TO ITALY
- EMBASSY OF ARAB REPUBLIC OF EGYPT – BRUSSELS
- "CAROL I" NATIONAL DEFENCE UNIVERSITY
- LUISS "GUIDO CARLI" UNIVERSITY
- LUMSA UNIVERSITY
- UNIVERSITY OF VERONA
- PALERMO UNIVERSITY
- GLENDON CAMPUS YORK UNIVERSITY
- DEFENSE SECURITY COOPERATION UNIVERSITY (DSCU)
- AUSTRALIAN DEPARTMENT OF DEFENCE

- ADYAN FOUNDATION
- MOROCCO INTERFAITH & PEACEBUILDING RESEARCH AND TRAINING CENTER
- BOSNIA AND HERZEGOVINA MoD
- NATO MISSION IRAQ HQ
- KOSOVO FORCE (KFOR) HQ
- NATO ADVISORY AND LIAISON TEAM (NALT) KOSOVO
- US 421st COMBAT TRAINING SQUADRON
- ISRAELI DEFENSE FORCE – International Cooperation Division
- ISRAELI DEFENSE FORCE – International Cooperation Unit
- MULTINATIONAL LAND FORCE
- EUROPEAN UNION TRAINING MISSION – SOMALIA (EUTM-S)
- PEACE SUPPORT TRAINING CENTRE (PSTC)
- ARMED FORCES OF MALTA



Seminar for Institutional Advisors on S&R, SSR, SFA and SP

Requirement: ITA Joint Defence Staff identified a gap in PDT for personnel selected to be deployed as Institutional Advisors in the domain of Stability Policing (SP) or Security Force Assistance (SFA).

Aim: The seminar allows personnel tasked as Institutional Advisors to develop the capability to advise counterparts in a local security force institution within building partners capacity activities.

Objectives: Attending the seminar personnel will be able to:
Recall the NATO doctrine on Stabilization & Reconstruction (S&R), Security Sector Reform (SSR), SP and SFA;
Recognize the main challenges for Institutional Advisors;
Develop the most important skills for an effective advising.

Security Classification: NATO UNCLASSIFIED.

Venue:
NATO Security Force Assistance Centre of Excellence - Rome, Italy
NATO Stability Policing Centre of Excellence - Vicenza, Italy

Estimated Number of students: 20

Target Audience: Military Officers (OF-4 through OF-5) from NATO countries and civilian equivalent working as Institutional Advisors in Stability and Security operations.

Pre-requisites (e-learning):
"Introduction to Security Sector Governance" (DCAF/ISSAT);
ADL 362 "Introduction to SFA" (NATO JADL);
ADL 353 "Introduction to Stability Policing" (NATO JADL);
ADL 169 "Improving Operational Effectiveness by Integrating Gender Perspective" (NATO JADL).

References:
AJP 3.4.5;
AJP 3.16;
AJP 3.22.

Language Proficiency: Level 3 of English language skills according to NATO STANAG 6001: Listening (3); Speaking (2); Reading (3); and Writing (2).

Training Strategy: The seminar starts with on-line learning period with self-study. The duration is three (3) training days. It is composed of a series of modules and is based on adult learning principles. Active learning methods are used throughout the course to include interactive lectures, case studies and guided discussions.

Course fee: 150 €

Info Contact

@ mail: natosfacoe@nsfacoe.org
☎ phone: +39 06469163511
🌐 website: nsfacoe.org

📘 NATOSFACOE
📧 @NATOSFACOE
📷 @natosfacoe
🌐 NATO Security Force Assistance
Centre of Excellence (NATO SFA COE)

a. Seminar venue and time

The seminar will be held at the Italian Army Infantry School located in *Via della Stazione di Cesano, 423, 00123 – Cesano di Roma* (Italy).

Location: <https://goo.gl/maps/xFLsFUds5TyGZrpd9>

The training hours are Tuesday and Wednesday, 08:30 to 16:30 and Thursday, 08:30 to 15:00.

b. Registration

Applicants are kindly requested to fill in the registration form on NATO SFA COE website at <https://reserved.nsfacoe.org/site/view?id=145> no later than **01st of September 2024**.

Report any cancellation or any replacement ASAP to the PoC.

c. Language

The seminar will be held in English.

Level 3 in English proficiency is required according to NATO STANAG 6001: Listening (3); Speaking (2); Reading (3); and Writing (2) or according to the Common European Framework of Reference for Language level B2-C1/Upper Intermediate-Advanced level).

d. Classification

The overall classification of the seminar is: UNCLASSIFIED Information releasable to the Public.

e. Security measures

In order to receive the security badge that will be delivered during the registration procedure on the first day of the seminar, attendees will be required to present their military/civilian passport or ID card. This security badge must be carried throughout the event.

f. Visa Requirement

Participants, or their national authorities, are responsible for visa arrangements (if needed). Attendees are advised to contact, well in advance, proper diplomatic agencies for up-to-date information. It is the individual's responsibility to apply and obtain their visa and to have the proper travel documentation.

g. Medical service

No medical support will be provided by the NATO SFA COE. Medical expenses must be paid by the individuals or their insurance agencies. All attendees are strongly advised to have appropriate medical insurance.

h. Seminar tuition fee

The seminar fee is € 150.00.

The NATO SFA COE strongly encourages early payment of the seminar fee by bank transfer or using the payment link which will be sent to the selected attendees. On site electronic payments (POS) will be accepted on the first day of the seminar (**NO CASH WILL BE ACCEPTED**).

The information for the payment is detailed in the participation confirmation message will be sent to the selected attendees.

i. Accommodation

Attendees are responsible to arrange their own accommodation.

NATO SFA COE recommends that attendees stay at the Grand Hotel Fleming (4-star hotel).

The Centre has pre-booked some double rooms, from the **14th to the 18th of October**, (€ 170.00/day for one person and € 190.00/day for two persons) with breakfast and wi-fi included. The city tax is € 7.50 person/ night.

Location: <https://goo.gl/maps/L45jLpW2xSTTqa9A6>

Booking must be done no later than the **08th of September 2024**. After this deadline room availability and preferential rates cannot be guaranteed.

The procedure for booking will be specified to the selected attendees and the rooms are on a '*first arrive first serve*' basis.

Booking must be done no later than 08th of September 2024. After this deadline room availability and preferential rates cannot be guaranteed.

j. Transportation

Seminar attendees are expected to cover their own travel costs.

- Suggestion for transportation from/to Rome airport Fiumicino (FCO) may be found at <http://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-fiumicino>.
- The Hotels can be reached by:
 - Train: <https://www.trenitalia.com/en.html>;
 - Taxi: <https://www.3570.it/> or <https://065551.it/en/>;
 - Uber service by App;
 - Car rental: There are several car rental agencies at the FIUMICINO airport. Attendees who intend to come to the venue with a **renting car must inform the ADMIN ASAP** in order to receive the military compound vehicle pass.
- A shuttle bus will be provided every seminar day from the Grand Hotel Fleming to the venue and back.

k. Meals

Coffee breaks and lunches will be offered every day of the seminar at the venue.

Please inform us of any **allergy/intolerance**.

l. Social events

NATO SFA COE will host an icebreaker on Tuesday, 15th of October 2024.

m. Dress code

The dress code is service uniform for military personnel, business attire for civilians.

n. Attendees' selection

The NATO SFA COE will conduct a selection for the seminar in order to ensure the participation by representatives of the greatest possible number of international institutions/organizations. Selected attendees will be notified by **02nd of September 2024**, in order to let them book their accommodation and arrange their own transportation.

More details will be sent to the selected attendees.

For further information, please contact the above-mentioned PoC.