



**NATO  
SECURITY FORCE ASSISTANCE  
CENTRE OF EXCELLENCE**

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Ref No.: SNSFACOE-ETB-106-2024

Date: 16<sup>th</sup> of December 2024

TO: See distribution List

SUBJECT: SFA Operators course 2025-1 - Calling Letter.

Reference: SNSFACOE-ETB-105-2024 "NATO Security Force Assistance Centre of Excellence (NATO SFA COE) 2025 training offer –update & reminder" dated 16<sup>th</sup> of December 2024.

1. It is my great pleasure to invite you to the "SFA Operators course 2025-1" that will be hosted by the NATO Security Force Assistance Centre of Excellence (NATO SFA COE) from 24<sup>th</sup> to 28<sup>th</sup> of February 2025.
2. This "NATO Selected" course satisfies NATO performance gaps identified within the Military Contribution to Peace Support Discipline throughout the System Approach to Training process and represents a suitable training solution aligned with performance gaps.
3. The aim of the course is to improve the competency and effectiveness of SFA operators working in current and future missions and security related capacity-building. The course enhances the practical understanding and application of NATO SFA operators working as part of a comprehensive and integrated approach. Course participants will be able to perform Security Force Assistance by advising, mentoring or training in order to improve the performance of designated actors.
4. The course has been planned as a blended learning solution. It starts with a distance learning period, with self-study assignments, followed by a residential part that is composed of a series of modules presented by Subject Matter Experts coming from the international community.
5. In the annex, you can find the detailed information related to the Course.

Matteo LUCIANI  
Colonel (ITA A)  
SFA COE Director

A handwritten signature in black ink, appearing to read 'M. Luciani'.

ANNEXES:

- A. Distribution list
- B. Course flyer
- C. Information details

**DISTRIBUTION LIST**

External:

Action:

- List NFS (NATO Force Structure)
- List NETFs (NATO Education and Training Facilities)
- List COEs (NATO Centre of Excellences)
- List PTECs (Partnership Training and Education Centres)
- List NATO SFA COE Sponsoring Nation Representatives
- UNITED NATIONS REGISTRY
- UNITED NATIONS – OFFICE OF RULE OF LAW AND SECURITY INSTITUTIONS (OROLSI) – DDR OFFICE
- NATO HQ
- NATO HQ SARAJEVO
- SHAPE PARTNERSHIP DIRECTORATE
- SHAPE REGISTRY
- NATO DEFENCE INSTITUTION CAPACITY BUILDING DIRECTORATE (DICB) – Building Integrity
- NATO STRATEGIC DIRECTION SOUTH HUB
- HQ SACT
- HQ SACT JOINT FORCE DEVELOPMENT (JFD)
- NATO INTELLIGENCE FUSION CENTRE (NIFC)
- HQ JFCBS
- HQ JFCNP
- NATO DEEP
- MC2PS RA (SHAPE PD)
- MC2PS DH
- FINCENT
- FINNISH DEFENCE COMMAND
- FINNISH NATIONAL DEFENCE UNIVERSITY
- FINNISH ARMY COMMAND
- EUROPEAN UNION EXTERNAL ACTION SERVICE (please, pass to all EU members)
- EUROPEAN SECURITY AND DEFENCE COLLEGE
- EUROCORPS
- EUROPEAN COE FOR CIVILIAN CRISIS MANAGEMENT
- SEEBRIG
- DCAF-ISSAT
- GENEVA CENTRE FOR SECURITY POLICY
- US DEPARTMENT OF DEFENSE – MINERVA AF-NU FMT RESEARCH TEAM DELEGATION
- US ARMY 353 REGIMENT - 3rd BATTALION
- US ARMY SFA-B TRADOC CAPABILITY MANAGER (TCM)
- US ARMY V CORPS
- US INSTITUTE OF PEACE
- US ARMY MCCoE – SECURITY FORCE ASSISTANCE PROPONENT

UNCLASSIFIED INFORMATION  
Releasable to the Public

- JOINT CENTER FOR INTERNATIONAL SFA (JCISFA)
- HQ USAF/A3TMQ AIR ADVISING AND EXPEDITIONARY READINESS BRANCH
- US SFA-C
- ITA DEFENCE GENERAL STAFF
- ITA JOINT OPERATIONS HQ
- ITA ARMY INFANTRY SCHOOL – SFA SECTION
- ITA ARMY MULTINATIONAL DIVISION SOUTH – SFA
- ITA ARMY POST CONFLICT OPERATIONS STUDY CENTRE
- ITA ARMY FIRES & TARGETING AND INFO OPS CENTER
- ITA NMR BRUXELLES (please pass to all NATO NMRs)
- CENTRE FOR DEFENSE HIGHER STUDIES (CASD)
- HQ1GNC
- OUTREACH GROUP - UK 77th BRIGADE
- UK ARMY SPECIAL OPERATIONS BRIGADE
- CENTRE TERRE POUR LE PARTENARIAT MILITAIRE OPÉRATIONNEL
- MULTINATIONAL CIMIC-GROUP (MNCG)
- AFRICAN UNION
- ACADEMIE CANADIENNE DE LA DEFENSE CENTRE D'EXCELLENCE "DALLAIRE"  
POUR LA PAIX ET LA SÉCURITÉ
- WAR STUDIES UNIVERSITY/ACADEMIC CENTER FOR CYBERSECURITY POLICY
- COLLÈGE DE DÉFENSE DU G5 SAHEL
- YOUTH ATLANTIC TREATY ASSOCIATION (YATA)
- HUNGARIAN DEFENCE FORCES – PEACE SUPPORT TRAINING CENTER
- SECURITY AND FREEDOM FOR EUROPE (SAFE)
- NATO-GEORGIAN JOINT TRAINING AND EVALUATION CENTER (JTEC)
- NETHERLANDS DEFENCE ATTACHE' TO ITALY
- POLAND DEFENCE ATTACHE' TO ITALY
- FRANCE JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please,  
pass to French Col)
- HUNGARY JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please,  
pass to Hungarian Col)
- US TRADOC LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please, pass  
to US Col)
- UK JOINT LIASON OFFICER TO ITALIAN GENERAL DEFENCE STAFF (please, pass to  
UK Col)
- UK DEFENCE ATTACHE' TO ITALY
- EMBASSY OF ARAB REPUBLIC OF EGYPT – BRUSSELS
- "CAROL I" NATIONAL DEFENCE UNIVERSITY
- LUISS "GUIDO CARLI" UNIVERSITY
- LUMSA UNIVERSITY
- UNIVERSITY OF VERONA
- AUSTRALIAN DEPARTMENT OF DEFENCE
- ADYAN FOUNDATION
- MOROCCO INTERFAITH & PEACEBUILDING RESEARCH AND TRAINING CENTER
- BOSNIA AND HERZEGOVINA MoD
- NATO MISSION IRAQ HQ

UNCLASSIFIED INFORMATION  
Releasable to the Public

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Releasable to the Public

- KOSOVO FORCE (KFOR) HQ
- NATO ADVISORY AND LIAISON TEAM (NALT) KOSOVO
- US 421st COMBAT TRAINING SQUADRON
- ISRAELI DEFENSE FORCE – International Cooperation Division
- MULTINATIONAL LAND FORCE
- EUROPEAN UNION TRAINING MISSION – SOMALIA (EUTM-S)
- PEACE SUPPORT TRAINING CENTRE (PSTC)



## SFA Operators Course

(ETOC Code: MCP-CM-2556 • e-PRIME Code: ACT.923)

### AIM

The aim of the course is to improve the competency and effectiveness of SFA operators working in current and future missions of defence and related security capacity-building. The course enhances the practical understanding and application of NATO SFA operators working as part of a comprehensive and integrated approach. Course participants will be able to perform Security Force Assistance by advising, mentoring or training in order to improve the performance of designated actors.

### TARGET AUDIENCE

1. Position:
  - NATO and Partner SFA Operators – Advisers, Mentors and Trainers.
  - Military Officers (OF2 through OF5), experienced NCOs (OR6 to OR9) or civilian equivalents working as SFA operators in SFA operations.
  - NATO HQ IS/IMS, NATO Allied Command Operations (HQ SHAPE, Joint Force Commands, and Component Commands), NATO Allied Command Transformation (HQ SACT), COEs, NATO Force Structure and Potential Staff members.
  - NATO Partner countries and personnel in academia, IOs, GOs, NGOs, interagency, inter governmental and to personnel working in SSR projects and wider development context (incl. possible counterparts from priority regions/countries).
2. Educational background:
  - Participants shall be competent experts on their own field.
3. Pre-requisites:
  - Specified pre-course homework before residential part of the course.

### TRAINING STRATEGY

The course has been planned as a blended learning solution. The course is composed of series of modules and based on adult learning principles. Active learning methods are used throughout the course.

### Info Contact

@ mail: [natosfacoe@nsfacoe.org](mailto:natosfacoe@nsfacoe.org)

☎ phone: +39 06469163511

🌐 website: [nsfacoe.org](http://nsfacoe.org)

📘 NATOSFACOE

🐦 @NATOSFACOE

📷 @natosfacoe

🌐 NATO Security Force Assistance  
Centre of Excellence (NATO SFA COE)



NATO Security Force Assistance Centre of Excellence



**LOCATION**

NATO Security Force Assistance Centre of Excellence, Cesano di Roma, Italy

**NATO Discipline**

MILITARY CONTRIBUTION TO PEACE SUPPORT (MC2PS)

**COURSE CERTIFICATION**

NATO SELECTED

**ITERATIONS**

2 iterations per year (more info on [www.nsfacoe.org](http://www.nsfacoe.org))

**COURSE DURATION**

5 days

**NUMBER OF SEATS AVAILABLE**

30 per iteration

**SECURITY CLEARANCE**

Not required

**COURSE FEE**

250.00 €

**POC**

NATO SFA COE Education and Training Branch  
[training\\_education@nsfacoe.org](mailto:training_education@nsfacoe.org)



**Info Contact**

- mail: [natosfacoe@nsfacoe.org](mailto:natosfacoe@nsfacoe.org)
- phone: +39 06469163511
- website: [nsfacoe.org](http://nsfacoe.org)

- NATOSFACOE
- @NATOSFACOE
- @natosfacoe
- NATO Security Force Assistance Centre of Excellence (NATO SFA COE)

**a. Course venue and time**

The course will be held at the Italian Army "Granatieri di Sardegna" Brigade HQ located in Via del Forte di Pietralata, 7, 00158 Roma (Italy).

Location: <https://maps.app.goo.gl/cGLsfPRvzCr7bG9T6>

The training hours are Monday 24<sup>th</sup> to Thursday 27<sup>th</sup>, 09:00 to 17:00 and Friday 28<sup>th</sup>, 09:00 to 13:30.

**b. Registration**

Applicants are kindly requested to fill in the registration form on NATO SFA COE website at <https://reserved.nsfacoe.org/site/view?id=150> no later than **26<sup>th</sup> of January 2025**.

**c. Language**

The course will be held in English.

Level 3 in English proficiency is required according to NATO STANAG 6001: Listening (3); Speaking (2); Reading (3); and Writing (2) or according to the Common European Framework of Reference for Language level B2-C1/Upper Intermediate-Advanced level).

**d. Classification**

The overall classification of the course is: UNCLASSIFIED Information releasable to the Public.

**e. Security measures**

In order to receive the security badge that will be delivered during the registration procedure on the first day of the course, participants will be required to present their military/civilian passport or ID card. This security badge must be carried throughout the event.

**f. Visa Requirement**

Participants, or their national authorities, are responsible for visa arrangements (if needed). Participants are advised to contact, well in advance, proper diplomatic agencies for up-to-date information. It is the individual's responsibility to apply and obtain their visa and to have the proper travel documentation.

**g. Medical service**

No medical support will be provided by the NATO SFA COE. Medical expenses must be paid by the individuals or their insurance agencies. All participants are strongly recommended to have appropriate medical insurance.

**h. Course fee**

The course fee is € 250.00.

The NATO SFA COE strongly encourages early payment of the course fee by bank transfer or using the payment link which will be sent to the selected attendees. On site electronic payments (POS) will be accepted on the first day of the course (**NO CASH WILL BE ACCEPTED**).

Failure to pay the tuition fee by the first day of the course will result in the suspension of the course completion certificate for the.

## i. Accommodation

Participants are responsible to arrange their own accommodation.

NATO SFA COE recommends staying at the:

- Courtyard by Marriott Rome Central Park Hotel (4 stars - <https://www.marriott.com/en-us/hotels/romcp-courtyard-rome-central-park/overview/>)

The Centre has pre-booked some single rooms € 168.00/night and some double rooms € 188.00/night (breakfast included). The city tax is € 7.50 person/ night.

Location: <https://goo.gl/maps/WvP6jgDu3jpsZEHm8>

- Hotel SISTO V (3 stars - <http://hotelsistov.com/en/home-eng/>)

The Centre has pre-booked some double rooms single use € 119.00/night (breakfast included). The city tax is € 4.00 person/night.

Location: <https://goo.gl/maps/YGgSpPHmHDymRbF79>

Both Hotels are very close to the 'Gemelli train station' on FL3 railway.

The rooms are on a 'first arrive first serve' basis and the procedure for booking will be specified in the mail to the selected attendees.

**The hotel must be booked no later than 2<sup>nd</sup> of February 2025.** After this deadline room availability and preferential rates cannot be guaranteed.

## j. Transportation

- Course participants are expected to cover their own travel costs.
- Suggestion for transportation from/to Rome airport Fiumicino (FCO) may be found at <http://www.adr.it/web/aeroporti-di-roma-en-/pax-fco-fiumicino>.
- The accommodation can be reached by:
  - Train: <https://www.trenitalia.com/en.html>;
  - Taxi: <https://www.3570.it/> or <https://065551.it/en/>;
  - Uber service by App;
  - Car rental: There are several car rental agencies at the FIUMICINO airport.
- A shuttle bus will be provided every course day only from the TIBURTINA train station (ever on FL3 railway) to the venue and back. More details will send to the selected participants.

## k. Meals

Coffee breaks and lunches will be offered every day of the course at the course venue.

Please inform us of any **allergy/intolerance**.



**I. Social events**

NATO SFA COE will host an icebreaker on Monday, 24<sup>th</sup> of February 2025.

**m. Dress code**

The dress code is combat uniform for military personnel, smart casual for civilians.

**n. Participants' selection**

The NATO SFA COE will conduct a selection for the course in order to ensure the participation of the largest number of international institutions/organizations representatives. The selected participants will be notified by **27<sup>th</sup> of January 2025**, in order to let them book their accommodation and arrange their own transportation.

Further detailed information will be sent by mail to the selected attendees; please, make sure to check the mail used for the registration.

For further information, please contact the NATO SFA COE dedicated team at [training\\_education@nsfcoe.org](mailto:training_education@nsfcoe.org).